

MINUTE BOOK XXVI, PAGES 65-73
TROUTMAN TOWN COUNCIL REGULAR MEETING MINUTES
June 08, 2017

The regular meeting of the Town of Troutman Town Council was held in the Troutman Town Hall, 400 North Eastway Drive, North Carolina on Thursday, June 08, 2017 at 7:00 p.m. with the Mayor Teross W. Young, Jr. presiding.

Council Members Present: Sally P. Williams, Judy Jablonski, W. Paul Henkel, James K. Troutman, Paul R. Bryant

Council Members Absent: None

Staff Present: Justin E. Longino, Town Manager; Kimberly H. Davis, Town Clerk; Steven H. Shealy, Finance Director; Erika G. Martin, Planning Director; Matthew A. Selves, Police Chief; Emily M. Watson, Parks and Rec. Coordinator; Gary W. Thomas, Town Attorney

Press Present: Debbie Page, SVL Free News
James Neal, Statesville Record & Landmark

MAYOR PRO TEM YOUNG CALLED THE MEETING TO ORDER

ITEM 1. MAYOR YOUNG WELCOMED VISITORS AND GUESTS

ITEM 2. INVOCATION – Delivered by Pastor Dieter Punt, Holy Trinity Lutheran Church, Troutman

ITEM 3. PLEDGE OF ALLEGIANCE

ITEM 4. ADJUSTMENTS TO THE AGENDA

*Addition: Item 20a - Closed Session pursuant to General Statute 143-139.11(a)(6) to discuss a personnel matter.

Upon motion by Council member Jablonski, seconded by Council member Bryant, and unanimously carried, approved to add to the agenda as Item 20a, a closed session to discuss personnel.

ITEM 5. APPROVAL OF AGENDA

Upon motion by Council member Henkel, seconded by Council member Troutman, and unanimously carried, agenda for the regular meeting of June 08, 2017 was approved as amended.

CONSENT AGENDA: *Items on the Consent Agenda are considered to be routine by the Town Council and will be approved with one motion. There will be no separate discussion on these items unless the Mayor or a Council member so requests, in which event the item will be removed from the Consent Agenda and considered as the first item under New Business.*

ITEM 6. APPROVAL OF AGENDA BRIEFING MINUTES OF MAY 08, 2017

ITEM 7. APPROVAL OF REGULAR MEETING MINUTES OF MAY 11, 2017

ITEM 8. APPROVAL OF BUDGET WORKSHOP MINUTES OF MAY 22, 2017

ITEM 9. APPROVAL OF BUDGET AMENDMENT FOR GENERAL FUND YEAR END
ITEM 10. APPROVAL OF BUDGET AMENDMENT FOR UTILITY FUND YEAR END
ITEM 11. APPROVAL OF FAÇADE OF INDUSTRIAL WAREHOUSE FOR KB GODLEY IV

Upon motion by Council member Williams, seconded by Council member Jablonski, and unanimously carried, Consent Agenda was approved as presented.

(Copied in full, Budget Amendments are attached to and made part of these minutes)

(Copied in full, Budget Amendments and Godley Warehouse Facade and site plan is filed on CD titled: "Town Council Supporting Documents" dated June 05th, and June 08th, 2017 in CD Book #1 titled: "Town Council Supporting Documents")

RECOGNITIONS AND PRESENTATIONS

ITEM 12. BUSINESS SPOTLIGHT – EVERY BLOOMING THING FLORIST, (*Mayor Young*)

Mayor Young recognized Every Blooming Thing in Troutman as Troutman's June 2017 Business Spotlight, owner is Terri Mecimore. The florist is located at 621 N. Main Street in Troutman in the old Troutman Animal Hospital building. The business has been there for more than one year, whereas Ms. Mecimore has been in the floral business for more than 20 years. She worked at Betty's Florist (owner Betty Henline) here in Troutman for a couple of years before her mother Doreen Womack acquired the business from Ms. Henline. After a couple of years the name was changed from Betty Florist to All in Bloom. She and her mother ran the business for approximately 15 years.

Ms. Mecimore addressed Council to speak to her journey from the experience at the All in Bloom business to her current shop of Every Blooming Thing. She began first by thanking Council for the recognition and the communities support in her new adventure. Ms. Mecimore stated that when her father passed and her Mom sold the shop, she went to work at Hobby Lobby in Mooresville as the Floral Manager. She began seeing prior customers around town and in Hobby Lobby that made comments of missing the shop in Troutman. With her love of working with fresh flowers and many prayers, the Lord opened doors, and she opened her shop.

On behalf of the Town Council, himself, and the Troutman Community, Mayor Young presented Terri Mecimore, owner of Every Blooming Thing with a Certificate of Recognition, expressing appreciation and thanks for her being a part of Troutman.

(Copied in full, Certificate of Recognition is filed on CD titled, "Town Council Supporting Documents" dated May 05th and May 08th, 2017 in CD Book #1 titled, "Town Council Supporting Documents")

ITEM 13. PROCLAMATION DECLARING JUNE 04, 2017 "TOURETTE SYNDROME AWARENESS DAY" (Proclamation 02-17), (*Mayor Young*)

Mayor Young presented Proclamation 02-17 declaring June 04, 2017 as "Tourette Syndrome Awareness Day". He explained that Tourette Syndrome (TS) is an inherited neurological disorder that is characterized by involuntary physical and vocal tics that can occur many times a day and is often accompanied by other conditions. He continued by stating that TS is a syndrome that affects many families of whom he has the upmost respect. The proclamation was requested by Ms. Heather Ramsey, who was unable to be present. Mayor Young concluded by urging everyone that that has or knows family members of ones with TS or someone suffering from TS, to reach out and offer support and guidance.

(Copied in full, Proclamation 02-17 is filed in Proclamation Book #1, Page 14; and is file on CD titled: "Town Council Supporting Documents" dated June 05th, and June 08th, 2017 in CD Book #1 titled: "Town Council Supporting Documents")

ITEM 14. PROCLAMATION DECLARING JUNE 02, 2017 "GUN VIOLENCE AWARENESS DAY" (Proclamation 03-17), (*Mayor Young*)

Mayor Young presented Proclamation 03-17 declaring June 02, 2017 as "Gun Violence Awareness Day" in honor of lives cut short by gun violence and support efforts to reduce gun related crimes in the United States. He commented that gun violence awareness is very important giving our current day and situation. In support of this proclamation, he hopes that for those who appreciate the right to bear arms, do it the right way; and for those using guns inappropriately, get the message that it is not the right way.

Mayor Young presented Proclamation 03-17, signed and sealed to petitioner Misty Uribe, thanking her for her efforts..

(Copied in full, Proclamation 03-17 is filed in Proclamation Book #1, Page 15; and is file on CD titled: "Town Council Supporting Documents" dated June 05th, and June 08th, 2017 in CD Book #1 titled: "Town Council Supporting Documents")

STANDING REPORTS

ITEM 15. TROUTMAN ESC PARK, (*Emily Watson, Parks and Recreation Coordinator*)

In the absence of Parks and Recreation Committee Chairman, John Larew, Parks and Recreation Coordinator, Emily Watson presented the following monthly park report:

- Front Porch Fest: Was a success. The Parks and Rec. Committee will possibly explore a different event time of 11am-4pm next year, rather than 10am-3pm. Thanks was expressed to all sponsors, volunteers, Troutman/Statesville Chamber of Commerce and to Troutman Elementary, South Iredell High, and Iredell Charter School's for their performances which were an added bonus.
- Party in the Park was held this past Friday: There was great turnout for the event and positive feedback has been received. SVL Free News estimated 500 in attendance. Beer and wine sales gross receipts were \$1065.05; expenses for beverages were \$364.93 for a net of \$701.12. This was about \$150 better than last year's first Party in the Park, and double the amount of the one in September last year. Thanks was expressed to all sponsors, volunteers, Troutman/Statesville Chamber of Commerce for their help and to the Troutman Elementary Drum Ensemble that performed. Feedback received: more trash cans and recycling bins are needed throughout the park during such events and better control of the alcohol.
- Sunshades: The small umbrella sunshade has been installed on the playground; the larger sunshade that will go over the large playset will hopefully be installed by this coming Monday.
- Dog Park: Ribbon cutting and official opening was on June 30th. There was a great turnout and community support. Mutt Mitts and additional trash cans will be placed on each side of the dog park.
- Public Works repaired broken men's bathroom door, broken faucet, and loose toilet seats.
- Farmer's Market: Attendance and sales have been incredible. Corresponding park events (TYAA soccer games, Dog Park opening, etc) as well as great marketing by Shannon, have helped drive traffic to the

market (over 100 attended this past Tuesday night). The market now has a local honey vendor, homemade canned goods, a peach farmer, and a homemade dog treat vendor (9 year old boy) in addition to our regulars.

- Pavilion Rentals for May: 18 private parties held.
- Pavilion upkeep: Varnishing the pavilion concession stand and bathroom floors for ease of upkeep.
- An individual needing community service hours has been helping at the park.
- Bathroom doors are going to be painted. The metal is extremely hot to the touch. They will be painted with a “direct to metal” paint that resists heat.

St. Jude’s Trike-a-Thon - Held the last week in May at New Perth Church Preschool. With the help of Public Works, Ms. Watson, Erika Martin, Justin Longino, and Chief Selves took the town’s Little Village to the event where it was a big hit. Staff was asked to come back every year.

- Girl Scout Nature Hike: Town hosted a Girl Scout nature hike on the nature trail on May 30th. They discussed nature safety, poisonous plants, outdoor preparedness, etc.

Mayor Young asked staff to look into installing springs on the dog park gates, and ceiling fans in the pavilion.

Council member Henkel asked if the needed repairs in the pavilion were the result of vandalism. Ms. Watson responded that the door was a door pin issue; the toilet seat, unsure; and the faucet was never attached at installation. She stated that in comparison to other area parks, Troutman’s Park has been fortunate. Police Officer circle through often and the security gates being closed at night help.

ITEM 16. J. HOYT HAYES MEMORIAL TROUTMAN LIBRARY, (*Rebecca Lopez, Troutman Branch Manager*)

Ms. Rebecca Lopez, Manager of the J. Hoyt Hayes Memorial Troutman Library presented the following monthly library report on current and upcoming programs and events:

- Lion’s Club Little Free Library is currently being constructed. The Lions Club have agreed to Council previously discussed suggestion of adding the Lion’s Club logo and staining/painting the wood structure to match the Depot.
- 2017 Summer Reading Story Walk signage is complete and will be erected on the Richardson Greenway on Monday, June 19th.
- The Summer Reading Program’s registration for kids, teens, and adults began Monday, June 5th. There are currently over 100 registered participants. The theme is “Build a Better World”. Bags are given to the first 200 kids, 25 teens, and 50 adults. Program kickoffs are as listed: Kids - Wednesday, June 21st, at 2:00pm; Teens-Thursday, June 22nd, at 9:30am.
- Summer Reading Food Drive to benefit HELP Ministries. Kid friendly items such as Mac-n-cheese, Spaghetti-O’s, fruit cups, etc. are specifically requested.
- The Community Garden is up and going. Participation is lacking. Library staff is looking into adopting a rental system where the garden is separated into beds which are rented to and taken care of by the renter.

COMMENTS FROM VISITORS AND GUESTS

The Public is invited to address the Town Council with comments or concerns. The public comment period is limited to three (3) minutes per individual.

- Ms. Whitney Fox commented that the dog park is great but it needs a little bit of work to make it more appealing. Such as cleanup of the area, plant some grass, benches added inside the fencing, and possibly add some plastic obstacles in order to keep the local dog owners here and not going somewhere else. Parks and Rec. Coordinator Emily Watson responded that there are full plans to execute most of the issues Ms. Fox mentioned; as soon as funding is available. She asked Ms. Fox to please forward any ideas/suggestions to the Parks and Rec. Committee.
- Kurt Scherer, resident of Wesley Street asked the approval process regarding the proposed development in the area of Georgie Street and Massey Street. Planning Director Erika Martin stated that a neighborhood meeting was held last week, of which Mr. Scherer attended. Letters will be mailed next week inviting adjacent property owners to the Town's Planning Board meeting on June 27th. The Planning Board will consider a recommendation to Town Council for consideration of approval at their regularly scheduled monthly meeting in July. Adjacent property owners will be mailed notification of the Public Hearing.

NEW BUSINESS

ITEM 17. REZONING REQUEST (RZ-17-05), Applicant: Kenneth Simpson, 1.07 acres located at 205 Perry Road, PIN's 4741149710, from Heavy Industrial (IH) to Town Residential (RT), *(Martin)*

a. Call for Public Hearing

Mayor Young Opened the Public Hearing

Planning Director Erika Martin stated that Mr. Kenneth Simpson are requesting rezoning of 205 Perry Road from Heavy Industrial (IH) to Town Residential (RT). The 1.07 acre property includes a single family residence that was built in 1944 and records indicate the property has always been used as residential. The Town of Troutman's 2035 Future Land Use map shows this area someday transitioning to Office and Institutional. The area is currently comprised of a mix of residential and industrial uses and some vacant areas as well. As the Town's 2035 Future Land Use Plan has goals related to preserving neighborhoods and potential new owners of the property wish to keep its use residential, Town Staff and the Planning Board recommend rezoning to Town Residential.

Mr. Kenneth Simpson, applicant addressed Council stating that he and his family want to move in making the residence their home.

Mr. Joe Fox, adjacent property owner relayed no objections to the rezoning.

Mayor Young Closed the Public Hearing

(Public Hearing sign in sheet is attached to and made part of these minutes)
(Copied in full, public hearing notice is attached to these minutes)

b. Adoption of Ordinance 13-17 Titled: *"An Ordinance Changing the Zoning Classification of the After Described Property from Heavy Industrial (IH) to Town Residential (RT)"*

Upon motion by Council member Jablonski, seconded by Council member Williams, and unanimously carried, adoption Ordinance 13-17 titled: *"An Ordinance Changing the Zoning Classification of the After Described Property from Heavy Industrial (IH) to Town Residential (RT)"* was approved as presented.

c. Approval of Consistency Statement

Upon motion by Council member Bryant, seconded by Council member Henkel, and unanimously carried, approved that RZ-17-05 is consistent with the 2035 Future Land Use Plan Map and Residential Development Goal. The request is reasonable and in the public interest because it preserves, enhances, and/or creates satisfying living environments that generate and maintain strong neighborhoods.

(Copied in full, proposed Ordinance 13-17 is filed in Ordinance Book 8, Page 161)

(Copied in full, rezoning application, Planning Boards Certification of Recommendation is attached to these minutes and is filed with staff report, ordinance, current and future zoning and land use maps, public hearing notice, property owners notification and mailing list on CD titled: "Town Council Supporting Documents" dated June 05th, and June 08th, 2017 in CD Book #1 titled: "Town Council Supporting Documents")

ITEM 18. TOWN OF TROUTMAN BUDGET FOR FISCAL YEAR 2017-2018, (Justin Longino, Town Manager)

a. Call for Public Hearing

Mayor Young Opened the Public Hearing

Town Manager Justin Longino gave an overview of the 2017-2018 Fiscal Year Proposed Budget that was formally presented to the Town Council on May 26, 2017. He thanked the Council and staff for their guidance and support through the budget process. He stated that the projected General Fund Revenue for 2018 is \$3,586,430, slightly higher than previous year actual of \$2,962,961. In review of the General Fund, Town Manager Longino highlighted the following specific department changes from last year's budget.

- Planning and Zoning:
 - Included additional hours for our Planning and Zoning intern, allocating 5 additional hours per week for this position (\$4,800 increase).
 - Included \$15,800 for a code enforcement contract with the Centralina Council of Governments.
- Police Department:
 - Proposing a capital expenditure of \$120,000 for three new police vehicles. (There is no proposal for additional officers).
- Street Maintenance Department:
 - Proposing in the Patching/Paving line item, \$55,000 for street repair projects.
 - Addition of \$17,200 for a new Public Works Employee (one half of yearly salary and wages).
- Utility Fund:
 - Additional \$17,200 for the other half yearly salary and wages for new Public Work Employee.
 - Proposing \$17,000 to upgrade the SCADA (Supervisory Control and Data Acquisition) system used to monitor the Town's water infrastructure.
 - Proposing \$12,000 for purchase of a sewer camera.
- Parks & Recreation:
 - Proposing increase in salaries and wages of \$17,420 for Parks & Recreation Coordinator full time position.

- Proposing \$2,600 in Contracted Services to partner with Lifespan providing hours and wages to someone with developmental disabilities for park and greenway maintenance and clean-up.
- Proposing allocated funds for Park improvements of \$25,000 (water fountains at the pavilion and foam base for the playground)
- Economic Development:
 - Proposing to allocate funds of \$57,200 for “downtown enhancement” (wayfinding signage program and additional murals.
 - Proposing \$12,000 for industrial recruitment.
 - Proposing to allocate funds of \$10,000 for a proposed bus stop at Exit 42 for a countywide route.
- Capital Reserve:
 - Proposing \$10,000 to establish a new capital reserve fund that will serve as a catalyst to help businesses update their exterior façade. These monies will be available through a grant-type process to qualifying applicants.

Town Manager Longino stated that there is no water and sewer rate increase, nor tax rate increase proposed.

General Fund total budget amount: \$3,586,430 / Water and Sewer total budget amount: \$2,080,435. Equaling a proposed total budget of 5,666,865.

Lastly, Town Manager Longino stated that as we move into the next phase for our budding municipality, the status quo can no longer be the benchmark for our success. We must continue to meet the needs of our citizens lest we fall behind and never recover. He asked that Council consider the essential services and programs recommended to meet the Town’s future needs.

Mayor Young asked staff for the total amount of increase or decrease in the overall budget. Exact dollar amount was not known, but would be provided as requested.

No others spoke in favor of or against the proposed budget.

Mayor Young Closed the Public Hearing

(Public Hearing sign in sheet is attached to and made part of these minutes)
(Copied in full, public hearing notice is attached to these minutes)

b. Adoption of Ordinance 14-17, Titled: “*Town Of Troutman 2017-2018 Budget Ordinance*”

Mayor Young commented that one of the primary responsibility of this Governing Board is to adopt an annual budget that determines the services that will be provided and at what level, and to be good stewards of our funds. Troutman is blessed to have growth in the Town. With no increase in the tax rate, the Town will continue to maintain and hopefully increase in revenues. He commended staff for a great job in presenting the budget, and assured there will be changes throughout the year.

Upon motion by Council member Williams, seconded by Council member Henkel, and unanimously carried, Ordinance 14-17 titled: “*Town of Troutman 2017-2018 Budget Ordinance*” was approved as presented.

(Copied in full, proposed Ordinance 14-17 is filed in Ordinance Book 8, Pages 162-165)
(Copied in full, ordinance, budget message, and budget hearing notice is filed on CD titled: “Town Council Supporting Documents” dated June 05th, and June 08th, 2017 in CD Book #1 titled: “Town Council Supporting Documents”)

ITEM 19. COMMENTS FROM TOWN COUNCIL AND MAYOR

Council member Troutman asked for conformation regarding the timeline of the Mill Village sewer improvement project. Town Manager Longino responded that the Town will apply for the loan in September of this year, but would not have to start repayment on the loan until the project is completed. Timeline for completion is approximately a year, therefore it should not affect the upcoming fiscal year budget.

ITEM 20. COMMENTS FROM TOWN MANAGER

Town Manager Justin Longino:

- Thanked Parks and Recreation Coordinator Emily Watson and everyone who helped planned and participated in the Party in the Park. Next scheduled Party in the Park was September 1st, but due to the holiday weekend and other events on the same day, the committee is looking at optional dates.

Police Chief Matthew Selves:

- Announced that National Night Out is scheduled on Tuesday, August 1st in the Park.

Parks & Recreation Coordinator Emily Watson:

- Announced that Saturday, June 10th is National Parks and Recreation Family Wellness Day. She encouraged everyone to get out in the community (use the Park and Greenways), and be active with their families.

Planning Director Erika Martin:

- Updated Council regarding Greenway construction stating that Bell Construction will return next week to complete the Richardson Greenway sidewalk extension. Work was delayed due to some Federal delays. Country Boy is working steady on the South Iredell High School Greenway.
- Invited the public to a Drop-In Open House on Tuesday, June 13th, 5-7pm at Town Hall regarding potential improvements on Hwy 21 from Old Mountain Rd and Murdock Rd. to Troutman Elementary School.

Council member Bryant stated that there will be a total Solar Eclipse on August 21st. Troutman Library has glasses available for viewing.

ITEM 20(a). HOLD CLOSED SESSION PURSUANT TO NC GENERAL STATUTE PURSUANT TO NC GENERAL STATUTE 143-318.11(a)(6) TO DISCUSS PERSONNEL MATTERS

Mayor Young called for a closed session pursuant to NC General Statute 143-318.11(a)(6) to discuss personnel matters.

Along with Town Council, Mayor Young asked that Town Manager, Justin Longino; and Town Clerk, Kimberly Davis attend the Closed Session.

Upon motion by Council member Henkel, seconded by Council member Bryant, and unanimously carried, approved to hold a closed session pursuant to NCGS 143-318.11(a)(6) to discuss personnel matters.

Mayor Young opened the closed session.

*****MINUTES OF CLOSED SESSION HAVE BEEN SEALED UNTIL SUCH TIME PUBLIC INSPECTION WILL NO LONGER FRUSTRATE THE PURPOSE OF THE CLOSED SESSION*****

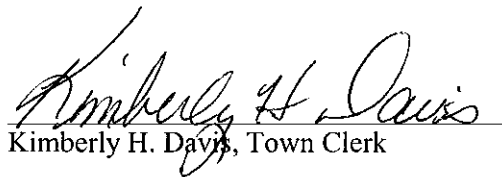
*No action was taken as a result of the Closed Session.

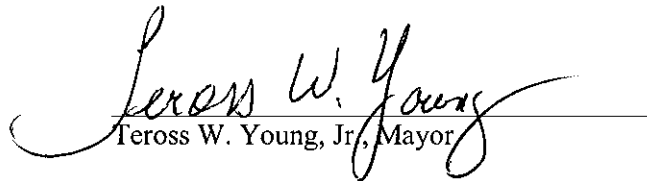
Reconvene Open Session

Upon motion by Council member Henkel, seconded by Council member Jablonski, and unanimously carried, approved to close the close session and reconvene the open session.

ITEM 21. ADJOURNMENT

Upon motion by Council member Troutman, seconded by Council member Henkel, and unanimously carried, the June 08, 2017 Town Council meeting was adjourned at 8:08 pm.


Kimberly H. Davis, Town Clerk


Teross W. Young, Jr., Mayor

